

2017-18 ADMISSION AND REGISTRATION INFORMATION
School of Social Sciences
University of California, Irvine

Congratulations on your admission to graduate study at the University of California, Irvine. We have prepared this information sheet to help answer some of the early questions most often asked by new students. Please feel welcome to contact any of the offices listed here for further information or assistance.

STATEMENT OF INTENT TO REGISTER (SIR)
You'll use the on-line SIR to accept or decline our admission offer, following e-mail instructions you'll receive from the UCI Graduate Division soon after receiving your formal admission letter. There may be a space of several weeks between these two events—a delay of this sort is standard.

ADMISSION PROVISIONS

If you've been admitted provisionally to UCI, you'll receive e-mail from the Dean of the Graduate Division explaining the specific set of requirements that must be fulfilled prior to matriculation in the fall: completion of the undergraduate degree program, or submission of official GRE or TOEFL score reports, or an additional letter of recommendation, for example. If you'll be completing your undergraduate degree at the end of the term immediately preceding first enrollment as a UCI graduate student, you may register pending receipt of a final, official transcript. However, your registration may be canceled if you fail provide evidence of degree completion by the end of the first quarter of enrollment.

If you're admitted pending conferral of your bachelor's degree, please instruct the registrar at your undergraduate campus to forward a final transcript to the UCI Graduate Division as soon as it becomes available. If you're graduating from UC Irvine, instruct the Registrar's Office to forward a final copy of your undergraduate record to the Graduate Division, 120 Aldrich Hall. (Be sure to check the box labeled "Hold for Degree" on the transcript request form.)

DEADLINE TO ENROLL AND PAY TUITION & FEES	QUARTER BEGINS
Fall 2017	September 15, 2017
Winter 2018	September 25, 2017
Spring 2018	January 3, 2018
	March 28, 2018

Registration deadlines are subject to change

Registration involves two separate but related steps: enrollment and fee payment. You must enroll and pay fees by the registration deadline each quarter, in order to avoid a late fee penalty and being dropped from classes.

GRADUATE STUDENT HEALTH INSURANCE

Graduate students are automatically covered by the University of California Graduate Student Health Insurance Program (UC-SHIP) when registering for classes each quarter. Fall coverage begins at 12:01am on the first day of the quarter. The premium paid in the spring also covers the student during the following summer at no additional cost. The premium for coverage is incorporated into the structure of quarterly tuition assessment. Although participation is mandatory, students with equivalent or superior medical insurance of their own may petition for a waiver of the insurance fee and coverage through the GSHIP office at the Student Health Center on campus, **before** the start of fall quarter. The on-line GSHIP waiver petition is available at www.shs.uci.edu/health_insurance_privacy/insurance.aspx#waiving

RESIDENCY

All students planning to attend graduate school at UCI – foreign citizens, United States citizens and US permanent residents – must file a Statement of Legal Residence (SLR) with the Registrar’s Office. **You must complete a new SLR even if you attended UCI as an undergraduate.** Please refer to the enclosed information sheet regarding campus SLR requirements.

If you are a citizen or permanent resident of the United States but not currently a resident of the State of California, you will want to acquire this status as soon as possible. It is expected that all full-time graduate students who are eligible for California residency will have done so by the beginning of the second year of enrollment. California residents enrolled in the University of California system do not pay non-resident tuition, although they must pay in-state tuition during each quarter of enrollment. Moreover, time spent in California as a student, and attendance for four full years and graduating high school in California may be used to meet state residency requirements. You should contact the Residence Deputy in the Registrar’s Office for information about residency reclassification.

INTERNATIONAL STUDENTS

Information regarding international student financial support requirements and visa applications should be available at this web site after April 1, 2017.

TELEPHONE NUMBERS (all area code 949)

Campus Billing Services	824-2455
Disability Services Center	824-7494
Financial Aid	824-8262
Graduate Division	824-4611
Graduate Student Health Insurance Program (UC-SHIP)	824-2388
Housing Office	824-7247
International Center	824-7249
Libraries	824-6836
Office of Information Technology	824-2222
Parking Office (Transportation & Distribution Services)	824-7275
Registrar's Office	824-6124
School of Social Sciences Graduate Office	824-4074
University Bookstore (The Hill)	824-2665

WEB SITES

Campus Billing Services	www.fs.uci.edu/CBS/Cbs_home.htm
Disability Services Center	www.disability.uci.edu
Financial Aid & Scholarships	www.ofas.uci.edu
Graduate Division	www.grad.uci.edu
UC-SHIP Health Insurance	www.shs.uci.edu/health_insurance_privacy/insurance.aspx#shir
Student Housing	www.housing.uci.edu
International Center	www.ic.uci.edu
Libraries	www.lib.uci.edu
Office of Information Technology	www.oit.uci.edu
Parking Office	www.parking.uci.edu
Registrar's Office	www.reg.uci.edu
University Bookstore (The Hill)	www.book.uci.edu