

# Graduate Guaranteed Housing Letter from Housing

UNIVERSITY OF CALIFORNIA, IRVINE

BERKELEY • DAVIS • IRVINE • LOS ANGELES • MERCED • RIVERSIDE • SAN DIEGO • SAN FRANCISCO



SANTA BARBARA • SANTA CRUZ

February 1, 2017

Dear Newly Admitted UCI Graduate Student:

On behalf of Student Housing, congratulations on your admission to graduate study at the University of California, Irvine. If you have been admitted to a J.D., Ph.D. or MFA program, your admissions offer includes a guaranteed on-campus housing *offer* for Fall 2017 in one of six on-campus apartment communities. Eligible students must be admitted early enough to complete **all** steps outlined below, and Fall offers cannot be deferred to a later time. The Housing Website, [www.housing.uci.edu](http://www.housing.uci.edu), provides specifics on the housing guarantee, housing options, and how to complete the application process. Basic instructions are also provided below.

## **Guaranteed Application Window: March 1 - May 1, 2017 (closes at 4:30 p.m. Pacific Time):**

To receive a guaranteed housing offer, **complete the following steps by the dates indicated:**

1. Visit the Student Housing website for detailed information about the six apartment communities, current rental rates, eligibility, and leasing. <http://www.housing.uci.edu/grad/index.html>
2. You will not be able to access the housing application until you submit your [Statement of Intent to Register \(SIR\)](#) and [activate your UCINetID](#). You will need to wait up to 48 hours after submitting your SIR *before* you can access the housing application.
3. **Apply for Housing by 4:30 p.m. (Pacific Time) on May 1, 2017.**
  - a. Login to the housing application at: <https://my.housing.uci.edu/gateway/>.
  - b. Rank all communities and apartment types listed on the application in order of preference. Placement in a specific community or apartment type is **not** guaranteed.
  - c. Indicate your desired move-in month. Be sure to check with your academic advisor for program start dates before selecting your desired move-in month.
  - d. To complete your application, pay the \$20 (U.S. Funds) non-refundable processing fee (by credit card, check, or money order) by **May 1, 2017 (4:30 p.m., Pacific Time)**.
4. **Housing Offer:** Housing preferences recorded in your application will be used to make a “best fit” offer from the available spaces across the six participating communities. Offers will be sent via email by June 1, 2017. Follow all instructions contained in your offer email and respond by the deadline indicated.

## **IMPORTANT: Please Note the Following:**

- The majority of housing spaces are already occupied by continuing students who live in our communities. Housing offers to new students are based on the spaces that will be available for the 2017-18 academic year. Please select a variety of floor plan options, and keep in mind that there is a limited number of available spaces in high demand units (e.g., studios, 1-Bedroom units).
- Verano Place and Palo Verde offer unfurnished apartments only. *Some* apartments in Campus Village are furnished, and all apartments in Vista del Campo, Vista del Campo Norte, and Puerta del Sol are furnished.

- Leases will begin on the date the space is available for occupancy. **Housing cannot guarantee the availability of specific spaces to match specific arrival dates.** In some instances, students may need to begin their lease before their arrival.
- Once you accept your housing offer, you must remain in that space for one year before becoming eligible to request a transfer to a different community or space.
- Students who decline their guaranteed housing offer may elect to be placed on the wait-list for another community. This is a very risky option, however, as the demand for certain housing communities is very high. If Housing is unable to make you an offer (that you accept) from the waitlist **before** the first day of classes, you will **lose** your eligibility for the housing guarantee. Students who are offered housing from the wait-list after the first day of classes are only offered housing for the current academic year, and their lease agreement may or may not be renewable, based on space availability.

If you have questions about this process, please email: [gradguarantee@housing.hsg.uci.edu](mailto:gradguarantee@housing.hsg.uci.edu).

Sincerely,

A handwritten signature in cursive script that reads "Lisa Cornish".

Lisa Cornish  
Executive Director, Student Housing