February 4, 2010

Dear Newly Admitted UCI Graduate Student:

On behalf of UCI Graduate and Family Housing, congratulations on your admission to graduate study at the University of California, Irvine. If you have been admitted to a J.D., Ph.D. or MFA program, your admissions offer from UCI includes a guaranteed housing offer for Fall 2010 in one of five on-campus apartment communities. Verano Place and Palo Verde are Graduate and Family Housing communities operated by UCI. Vista del Campo, Vista del Campo Norte, and Puerta del Sol are privately managed on-campus apartment communities, for single and married students (or domestic partners) without children.

The guaranteed housing offer is for Fall 2010, and cannot be deferred to a later time. The guaranteed housing offer is only applicable to students who are admitted early enough to complete all three steps outlined below. Eligibility for housing extends until a student’s normative time to degree for their academic program.

Students who do not accept the University’s first housing offer may elect to be placed on the wait-list for another community. If the student is offered placement from the waitlist on or before the first day of classes, the student will maintain their graduate guarantee for their normative time to degree. If the student is placed after the first day of classes, they will lose their graduate guarantee. This is a very risky option, as the demand for certain housing communities is very high. Please note that students who are offered housing from the wait-list after the first day of classes are only offered housing for the current academic year, and their housing contract may or may not be renewable, based on space availability.

If you are interested in receiving a guaranteed housing offer for Fall 2010, you should research your options now. Go to the Graduate Housing website for detailed information about the five apartment communities, including eligibility, leasing, and rate information at www.housing.uci.edu/prospective/graduate/guarantee.asp.

To participate in the guaranteed housing program, you MUST complete all of the following three steps by the dates indicated:

1. **Online Guaranteed Housing Application (Submit by May 3, 2010)**
   The Housing application is only open to students who have SIR’d (or eligible current students). Once you have SIR’d, access the Guaranteed Housing Application at: [https://my.housing.uci.edu/gateway](https://my.housing.uci.edu/gateway) between March 1 – May 3, 2010 to register your interest in our guaranteed housing offer for Fall 2010. You must activate your UCINetID in order to access the application. Please note: there may be a slight delay between submission of your SIR and your ability to access the graduate housing application.
   a. Rank all communities and apartment types listed in order of preference. Placement in a specific community or apartment type is **not** guaranteed and you may be placed in a community that is not one of your top-ranked choices.
   b. Indicate your desired move-in month. Be sure to check with your academic advisor for program start dates before selecting your desired move-in month.
   c. Pay the $20 (U.S. Funds) non-refundable process fee (by credit card, check, or money order) by **May 3, 2010** in order to receive a guaranteed housing offer.

2. **Housing Community Assignment (Submit by June 1, 2010)**
   You will be notified of your housing community Assignment by May 14, 2010 via email. If you wish to decline your housing community offer, you must respond to the email by June 1, 2010 (and indicate your reason of decline and/or to be placed on the waitlist for another community).

3. **Apartment Unit Assignment within their Specific Community (Respond by due date indicated in assignment e-mail)**
   Students who subsequently complete the housing application for their apartment community on time will be contacted sometime before **September 15, 2010** with their assignment to a specific apartment/unit, and roommate contact info., etc. The exact timing of your assignment will depend on apartment availability and the move-in time preferences you indicated.

If you have questions about this process, please email: gradguarantee@housing.hsg.uci.edu.

Sincerely,

Lisa Cornish
Senior Executive Director, Student Housing