All Graduate Students  
School of Social Sciences  

The following enrollment policy, updated for academic year 2020-21, applies to all students who have an appointment as Teaching Assistants in all School of Social Sciences courses: concurrent enrollment in Soc Sci 399 University Teaching is a requirement during every appointment quarter.

Serving as a Teaching Assistant has an important academic training component in which students learn to effectively communicate ideas to others, become better teachers, and gain training as future faculty and lecturers.

For enrollment in this course, each student will be assigned a letter grade by the Associate Dean for Graduate Studies. The assigned grade each quarter will reflect the student’s overall performance in their assigned course in the 11-week term, including Finals Week. The grade will take into account all aspects, including the expectations set by the course instructor, student’s interpersonal skills relative to other TAs assigned to the same course, the course instructor, and the undergraduate students enrolled in the course.

University Teaching grades will be used in evaluating the student’s academic standing in the School at the end of each quarter and year. The following grading scale will be used:

- **A+** Exceptional performance in all areas.
- **A** Good performance in all areas.
- **A-** Acceptable performance, with an area of minor concern.
- **B+** Acceptable performance, with multiple areas of minor concern.
- **B** Marginal performance, with an area of serious concern.
- **B-** Marginal performance, with multiple areas of serious concern.
- **C** Unsatisfactory performance, with serious concerns that should be addressed before any subsequent appointment.

Students are strongly encouraged to participate in on-campus instructional development activities.

Enrollment in Soc Sci 399 may be used to meet the minimum 12-unit requirement for full-time PhD status; or, may be in addition to 12 or more units of enrollment in course work or research.